Southern California Institute of Technology

Annual Security Report

Reporting Year	2026
Crime Statistics For Years	2025, 2024, 2023

Southern California Institute of Technology
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Table of Contents

About the Annual Security Report....4
Campus Security Policies & Procedures....5
Campus Security Authorities and Law Enforcement....5
Reporting a Crime or Emergency....5
Confidential Reporting....6
Notification to Campus Community....6
Timely Warnings....6
Daily Crime Log....7
Evacuation Procedures....7
Lockdown Procedures....8
Off-Campus Criminal Activity....8
Policy on Alcohol, Drugs and Weapons....9
Alcoholic Beverages....9
Drugs Other Than Alcohol....9
Weapons....9
Enforcement of Violations of School Policy....9
Policy on Hazing....10
Reporting Hazing....10
Investigation and Institutional Response....10
Applicable California Law....11
Hazing Prevention and Awareness....11
Policy on Sexual Misconduct....12
Title IX Coordinator....12
Definitions....12
Consent....12
Sexual Assault....12
Domestic Violence....12
Dating Violence....13
Stalking....13
Procedures for Reporting Sexual Assault, Domestic Violence, Dating Violence or Stalking....14
Incident Reporting & Disciplinary Complaints....14
Disciplinary Procedures and Proceedings....14
Student Sanctions....16

Assistance and Resources for Victims....16
Confidentiality....16
Sex Offender Registration....17
Crime Prevention & Education....18
Campus Access & Maintenance of Facilities....18
Crime Prevention Information Programs....18
Safety Escort Service....18
Crime Prevention Tips....19
Identity Theft Tips....19
Crime Statistics....20

About the Annual Security Report

This Annual Security Report ("ASR") is provided to comply with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1988, also known as the Clery Act. This report is published by October 1st of each year and contains applicable policies and procedures regarding campus security, emergency preparedness, and statistical data from the previous year and the two preceding calendar years.

The ASR is prepared in collaboration with SCIT's Student Affairs and Education Divisions. The ASR defines types of crimes which may occur, suggests safety tips to help ensure one's safety and outlines various school policies, emergency procedures, and information resources in an effort to promote a safe and secure academic environment.

Crime statistics are collected and compiled based on reports of crimes that occur in the schools Clery geography, which include all buildings and properties that the institution owns or controls and any public property within the schools campus or immediately adjacent to and accessible from the schools campus. In addition to crimes and/or incidents reported to and/or collected by the schools Campus Security Authorities, the school attempts to collect and incorporate crime statistics from local police agencies as long as the crime statistics provided by the local police agencies are limited to the schools Clery geography. SCIT does not own or operate any residential facilities or non-campus property and, therefore, does not include such statistics in this report.

All students, staff and faculty receive an annual notice informing them about the publication of the ASR and an electronic address (i.e. URL) to access the report from the internet. The notice is generally posted on a notification board visible to all students, staff and faculty. A paper copy of this report may also be obtained at any time on request at the SCIT Student Services Office during regular business hours. This report is available electronically to view and download at https://www.scitech.edu/disclosures.

Campus Security Policies & Procedures

Campus Security Authorities and Law Enforcement

SCIT's policy designates the following individuals and organizations within the school as Campus Security Authorities in accordance with the guidelines set forth by the Clery Act. The following administrative officers in descending order are Campus Security Authorities:

President
Director of Administration

The school employs campus security guards who monitor and patrol the campus and report any suspicious and/or criminal activity occurring on school property during class hours. Campus security guards and school administrative personnel have the authority to ask persons for identification and to determine whether individuals have lawful business at SCIT. Neither campus security guards nor any SCIT staff or faculty members possess arrest power; however, campus security guards and SCIT staff and faculty members have enforcement authority with regard to all school policies and procedures. Criminal incidents may be referred to the local police who have jurisdiction on the campus, including the authority to conduct any lawful investigations. The school does not have any agreements with any law enforcement agencies to conduct lawful investigation on campus property but will cooperate with law enforcement agencies and provide access to all necessary school facilities if necessitated. All crime victims and witnesses are strongly encouraged to immediately report the crime to the SCIT Student Services Office, to any available campus security guard or to a local law enforcement agency. In case of an emergency call 911.

Reporting a Crime or Emergency

SCIT encourages all students, employees and guests to report criminal incidents, accidents and other non-emergencies promptly to the SCIT Student Services Office or available campus security guard. To file a non-emergency report, you can do any one of the following:

- Call (714) 300-0300 and ask to speak with the Student Services Department to report a crime or incident
- Email studentservices@scitech.edu to report a crime or incident
- Inform in-person the campus security guard of a crime or incident. The campus security guard generally patrols the campus (including the buildings and parking lots) between 5pm – 11pm, Mondays – Fridays.
- Inform in-person the Front Desk or Student Services Department of a crime or incident, located on the first floor of 525 North Muller Street, Anaheim, CA 92801. Business hours are between 8am – 7pm, Mondays – Fridays.

Crimes that have just occurred, are in progress, or, otherwise, are considered emergencies should be reported directly to the police by calling 911. When calling to report a crime, please be ready to give information such as the nature and location of the crime, a suspect description (gender, race, age, height, weight, etc.), the last whereabouts of the suspect and any other relevant information. In addition, be prepared to inform the 911 operator if the incident is occurring on school property and provide the operator with the schools information, including the following:

Name of the School	**Southern California Institute of Technology**
Address of the School	**525 North Muller Street** **Anaheim, CA 92801**
Schools Main Phone Number	**(714) 300-0300**

Reporting information in a timely manner assists the school in developing warnings for the campus community if need be. The Student Services Office also provides assistant with reporting crimes to local law enforcement.

When a crime is reported to the school, the appropriate campus security authority will determine any next steps necessary to investigate the criminal activity and to take any steps toward disciplinary action warranted against a student, staff, or faculty member of the school. The campus security authority may also refer any reports of criminal activity to local law enforcement agencies depending on the nature of the incident. Students, staff, faculty and visitors should always feel comfortable knowing that the school follows through with all reported incidents.

Confidential Reporting

Crimes, suspicious behavior, or situations of concern can always be reported by any person to the SCIT Student Services Department at (714) 300-0300, available campus security guard, or in case of emergency 911. Persons reporting crimes can remain anonymous if they desire and all anonymous reports relating to criminal activity that appear to have been provided in "good faith" shall be forwarded to the local police authorities. Anonymous crime reporting is NOT for emergency situations. Emergencies should always be reported to 911.

The school encourages accurate and prompt reporting of all crimes to allow for timely follow up and the issuance of timely warnings, when warranted; including, by victims of a crime who may be hesitant to report crimes. Victims of crimes who do not want to pursue action within the school system may consider making a confidential report. If you are the victim of a crime and do not want to pursue action within the school system or the criminal justice system, you may still want to consider making a confidential report. Confidential reports are important because they provide valuable information that will enhance the safety of the college community and they will, at least, provide a more accurate portrait of actual campus crime. With your permission, a designee of Southern California Institute of Technology can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. Reports filed in this manner are counted and disclosed in the annual crime statistics of the school.

Notification to Campus Community

Timely Warnings

In the event that any reported crime represents a serious or continuing threat to the safety of students, faculty and staff, a campus wide Timely Warning Advisory will be issued to heighten safety awareness to the campus community and will be provided in a manner that will aid in the prevention of similar crimes. Timely Warning Advisories are typically issued for the following Uniform Crime Reporting (UCR) Program and National Incident Based Reporting System (NIBRS) crime classifications: major incidents of arson, aggravated assault, murder/non-negligent manslaughter, robbery, and sex offenses. Cases of aggravated assault, robbery and sex offenses are considered on a case-by-case basis, depending on the facts of the case, when it was reported, and the amount of information provided to the relevant school personnel.

With the occurrence of such a crime, a Campus Security Authority will make the decision on the content of the Timely Warning Advisory, on a case-by-case basis in compliance with the Jeanne Clery Act and considering the

facts surrounding a crime, including such factors such as the nature of the crime, continuing danger to the campus community and possible risk of compromising law enforcement efforts. Timely Warning Advisories are distributed in a manner intended to reach the entire campus community, in a manner that is timely, and in a manner that will aid in the prevention of similar occurrences.

The primary system of delivery for issuing a Timely Warning Advisory is email distribution. Additional methods of communication that may be used, as deemed appropriate, include posting a flyer at the entry points of the campus and common areas within the campus facilities, and/or posting of information on the schools homepage website (https://www.scitech.edu).

Students who have provided their emails during the enrollment process are automatically added to an email distribution list used when and if a Timely Warning Advisory is issued by the school. To verify, modify or add additional emails addresses to the distribution list, please visit the Student Services Office.

Daily Crime Log

A crime log is maintained by the school that records the date, time, location and general nature of any reported crime. The log records for the most recent 60 days is maintained by the school and can be made available upon request as long as the release of such information would not jeopardize the safety of an individual or investigation.

Evacuation Procedures

In the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of the campus community, the school will immediately notify the appropriate segments of the campus community upon confirmation of such a threat. The school has posted Emergency Action Plans (EAP) in each classroom toward the entrances as the procedures all staff, faculty, students and visitors are to take in the event of an emergency, such as an earthquake, fire, explosion, or other emergent situation. The EAP contains evacuation maps in situations where an evacuation is necessary. The Campus Security Authorities will, without delay, and taking into account the safety of the community, confirm any emergency situation and determine the content of the message that will be used to notify the appropriate segments of the campus community, unless issuing a notification, in the professional judgement of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. The emergency notification may be communicated by means of a public addressing system, audible alarms, electronic notifications, and/or posted signage.

The better be prepared for an emergency situation, all students, staff and faculty should note the following at the beginning of each term:

- Look at the evacuation diagrams posted in each of the rooms and buildings you will be in.
- Know the locations of at least two exits.

At the sound of an alarm that necessitates an evacuation:

1. Stop whatever you are doing.
2. Turn off anything potentially hazardous.
3. Grab your personal possessions quickly (do not take more time to gather more things than necessary).
4. Walk to the nearest exit (if you're exit is blocked, walk to another exit).
5. Calmly proceed to evacuate by following the path indicated in the evacuation map posted in the room you are in. If the evacuation path is blocked, proceed on an alternate path only if safe to do so; otherwise, shelter in place (if safe) until the appropriate emergency responders arrive to aid you.
6. If you need assistance, notify the faculty member or campus security guard so that they can summon an appropriate response for you.

Lockdown Procedures

The purpose of a lockdown is to minimize accessibility to rooms/buildings on campus to reduce the risk of injury or danger to faculty, staff, students or visitors. Scenarios that may call for a lockdown include armed individuals on or near campus. In the event the decision is made for a lockdown, the Campus Security Authorities will, without delay, and taking into account the safety of the community, confirm any emergency situation and notify the campus community immediately with a "Lockdown" directive. The Lockdown directive notification may be communicated by means of a public addressing system, audible alarms, and/or electronic notifications. If you are notified of a Lockdown directive or encounter a situation where it is evident a lockdown is necessary to reduce the risk of injury or danger, then do the following:

- Immediately cease all activity (I.e., teaching, group work, meetings, etc.)
- Close and lock all doors and windows where you are. Do this quickly to minimize sound and movement. Do not let anyone else into your room once you close and lock it unless you can do so with a high degree of certainty that you will be safe.
- If you are in a space that cannot be secured (e.g. Hallways), find a lockable room and stay there until law enforcement officers or school officials direct you to move. Hallways are the riskiest areas.
- Turn off lights.
- Turn cellphones to silent mode, but keep them on if safe in order to receive emergency notifications or directives.
- Get out of the line of site. This may require you to get up against an interior wall perpendicular to a door window.
- Remain quiet, calm and still. Remember, those intending to do violence know that they have limited time and will be looking for easy victims. They will not spend a lot of time looking in any particular place if there is no indication victims are in the area.
- Provide comfort to those who may be panicked. Try to calm them and get them to remain quiet.
- Remain under lockdown until told from an official source that the crisis is over.
- If you are directed by police to leave your secured area, assist others in moving as quietly as quickly as possible.
- Do not activate fire alarms since this will trigger people to leave safe areas and go outside where it might not be as safe or put them in a position where they encounter the threat.

Faculty or staff in control of students at the time of the lockdown are responsible for those students at that time. Faculty and staff member are responsible for accounting for students and ensuring that no leaves the safe area. When the condition causing the lockdown has been cleared, an "all clear – lockdown is over" announcement will be made through the campus emergency notification system.

Other things you may do, if you can do so safely:

- Assist with the announcement of the lockdown by using your voice.
- Assist with clearing persons from hallways and other exposed areas and direct them to safety.
- Barricade doors and place paper over door windows.

Remember that these actions may be risky since you may expose yourself and others to a threat. Do not do these unless you are certain you can do safely.

Off-Campus Criminal Activity

Southern California Institute of Technology does not track or monitor law enforcement proceedings against students for offenses that take place off-campus other than incidents within the "Public Property" area adjacent to the campus as outlined by the Clery Act.

Policy on Alcohol, Drugs and Weapons

Students, staff and faculty are expected to conduct themselves in a manner appropriate for an educational and academic environment. All members of the campus community are expected to respect and obey all civil and criminal laws, as well as, the school's Student Code of Conduct. Failure to show respect and/or obey all laws and codes of conduct is cause for disciplinary action. The policies outlined in this section pertain to the school's policy on alcoholic beverages, drugs and weapons.

Alcoholic Beverages

Unless otherwise provided in this policy, the possession, manufacturing, sale, storage, furnishing without charge, consumption or being under the influence of an alcoholic beverage on school property is strictly prohibited. Alcoholic beverages may be served to and consumed by a person of legal drinking age on school property only in conjunction with an authorized and school sanctioned event permitting the consumption of alcohol. The school cooperates with local law enforcement agencies in enforcing any state underage drinking laws.

Drugs Other Than Alcohol

The possession, manufacturing, sale, storage, furnishing without charge, consumption or being under the influence of any controlled substances or illicit drugs, including medical marijuana, on school property is strictly prohibited and would subject the offender to appropriate disciplinary measures, up to and including dismissal. The school cooperates with local and federal law enforcement agencies in enforcing any federal and/or state drug laws.

Weapons

Possession of a weapon on school property is strictly prohibited. Local law enforcement agencies will be immediately notified of any such violators, which may lead the violator to be arrested and prosecuted.

Enforcement of Violations of School Policy

All applicable state and federal laws are enforceable on school property by local and federal law enforcement agencies. The safety and well-being of the campus community is the schools top priority when enforcing alcohol, drug and weapon policies. Local law enforcement agencies will immediately be notified of any suspicion of weapons on school property. In order to enforce the schools alcohol and drug policies, the administrative officials of the school may question any persons suspicious of being under the influence of alcohol or drugs and, if reasonable cause is determined, may take disciplinary action depending on the nature of the infraction, including; receiving a warning, being suspended for a determinate time period, or being dismissed from school. Serious or repeat violators may also be referred to local law enforcement agencies for further action. Reasonable cause may include a noticeable impaired state of judgement or the odor of alcohol or drugs. Violators of the schools alcohol and drug policies may also be referred to a substance abuse program.

Policy on Hazing

Southern California Institute of Technology (SCIT) prohibits hazing in any form. This prohibition applies to all students and student organizations and applies regardless of whether participation in the activity is voluntary.

For purposes of this policy, hazing means any intentional, knowing, or reckless act committed by a person, whether individually or in concert with other persons, against another person or persons regardless of the willingness of such other person or persons to participate, that:

1. is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in a student organization; and
2. causes or creates a risk, above the reasonable risk encountered in the course of participation in SCIT or the organization, of physical or psychological injury.

Hazing may include, but is not limited to, activities involving physical abuse; forced or coerced consumption of food, alcohol, drugs, or other substances; sleep deprivation or exposure to the elements; forced or coerced physical activity; conduct involving criminal activity; conduct that places another person in reasonable fear of bodily harm; or other activities that create a risk of physical or psychological injury.

SCIT's prohibition applies whether the student organization is formally recognized by SCIT or consists of a group of two or more individuals enrolled at SCIT who are members of or associate with each other in furtherance of common interests.

Reporting Hazing

Students, employees, faculty members, and other members of the SCIT community are encouraged to promptly report suspected or known incidents of hazing. Hazing may be reported to the SCIT Student Services Department by calling **(714) 300-0300**, by emailing studentservices@scitech.edu, in person at the Student Services Department or Front Desk, or to an available campus security guard. Emergencies or situations involving an immediate threat to health or safety should be reported to law enforcement by calling 911.

Reports may be made by persons who experienced hazing, witnessed hazing, or otherwise have information indicating that hazing may have occurred. SCIT prohibits retaliation against any person who in good faith reports hazing or participates in an investigation concerning hazing.

Investigation and Institutional Response

Upon receiving a report of suspected hazing, SCIT will review the information and take appropriate steps to determine whether a violation of SCIT policy occurred. The investigation may include interviews with the reporting party, affected students, witnesses, members of any involved student organization, and other persons who may possess relevant information, as well as review of documents, electronic communications, photographs, video recordings, or other available evidence.

SCIT may take interim measures when appropriate to protect the health and safety of members of the campus community while an investigation is pending. Conduct that may constitute a violation of criminal law may also be reported or referred to the appropriate law enforcement agency.

Students found responsible for hazing may be subject to disciplinary action in accordance with SCIT's Student Code of Conduct, up to and including suspension or expulsion. A student organization found responsible for hazing may be subject to sanctions including educational requirements, restrictions on activities, suspension or revocation of recognition, or other appropriate sanctions.

Applicable California Law

Hazing is prohibited under California law. California Penal Code §245.6 prohibits hazing and defines hazing, for purposes of that statute, as a method of initiation or preinitiation into a student organization or student body, whether or not officially recognized by an educational institution, that is likely to cause serious bodily injury to a former, current, or prospective student. The statute excludes customary athletic events and school-sanctioned events. Violations may result in criminal penalties, and California law also provides for potential civil liability arising from hazing.

California law also prohibits a person from being subjected to hazing in a program or activity conducted by an educational institution that receives or benefits from state financial assistance or enrolls students receiving state student financial aid. California law provides circumstances under which an educational institution may face civil liability for hazing associated with an affiliated organization.

Hazing Prevention and Awareness

SCIT provides hazing prevention and awareness information to students, faculty, and staff as part of its campus safety and student conduct education efforts. These efforts are intended to promote awareness of what constitutes hazing, SCIT's prohibition against hazing, methods for reporting suspected hazing, and the potential institutional and legal consequences of hazing.

SCIT's prevention efforts emphasize primary prevention by encouraging students, faculty, and staff to recognize potentially harmful group practices before they escalate into hazing; safely intervene or report when they observe conduct that may constitute hazing; promote ethical leadership and personal responsibility; and use positive methods of building teamwork and group cohesion that do not involve coercion, humiliation, physical or psychological harm, or other hazing practices.

Information regarding SCIT's hazing policy, reporting procedures, and prevention strategies is made available to students, faculty, and staff through annual safety communications.

Policy on Sexual Misconduct

Southern California Institute of Technology does not discriminate on the basis of gender, which includes sex and gender identity or expression, or sexual orientation in any of its educational programs or activities. Protection against discrimination on the basis of gender or sexual orientation includes sexual harassment, sexual assault, domestic violence, dating violence, and stalking. The school prohibits the crimes of dating violence, domestic violence, sexual assault and stalking as those terms are defined for purposes of the Clery Act.

Title IX Coordinator

Title IX is a federal law that protects people from discrimination based on sex in education programs and activities that receive federal financial assistance. The school has designated the Director of Operations as its Title IX coordinator. Any student, staff or employee who believes he or she is a victim of sexual misconduct, harassment and/or discrimination should report the matter to one of the following individual:

- Arian Shams, President, 525 North Muller Street, Anaheim, CA 92801, (714) 300-0300, ashams@scitech.edu

Definitions

The following definitions serve to provide a reporting basis for how the school and the State of California or federal government define consent, sexual assault, dating violence, domestic violence, and stalking. Although the school tries to update the following definitions as needed with changing laws and regulations, it should be advised that the following definition should not be interpreted as the legal and authoritative definitions of such terms if used in legal proceedings.

Consent

Per the California Penal Code 261.6, *consent* is defined to mean "positive cooperation in act or attitude pursuant to an exercise of free will." Further, "the person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved." In addition to California's definition, the school interprets the meaning of consent as an informed, affirmative, conscious, voluntary and mutual agreement to engage in sexual activity by all involved parties without the use of coercion, force, threats or intimidation. Lack of protest or resistance does not mean consent and neither does silence.

Sexual Assault

Sexual assault is defined as any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent. Types of sexual assault include, but are not limited to, rape, fondling, incest and statutory rape.

Domestic Violence

Domestic Violence includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim as a spouse, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction. California Penal Codes 273.5 and 2423(e)(1) address domestic violence and are as follows:

CA Penal Code: 273.5

(a) Any person who willfully inflicts corporal injury resulting in a traumatic condition upon a victim described in subdivision (b) is guilty of a felony, and upon conviction thereof shall be punished by imprisonment in the state prison for two, three, or four years, or in a county jail for not more than one year, or by a fine of up to six thousand dollars ($6,000) or by both that fine and imprisonment.
(b) Subdivision (a) shall apply if the victim is or was one or more of the following:
(1) The offender's spouse or former spouse.
(2) The offender's cohabitant or former cohabitant.
(3) The offender's fiancé or fiancée, or someone with whom the offender has, or previously had, an engagement or dating relationship, as defined in paragraph (10) of subdivision (f) of Section 243.
(4) The mother or father of the offender's child.
(c) Holding oneself out to be the husband or wife of the person with whom one is cohabiting is not necessary to constitute cohabitation as the term is used in this section.
(d) As used in this section, "traumatic condition" means a condition of the body, such as a wound, or external or internal injury, including, but not limited to, injury as a result of strangulation or suffocation, whether of a minor or serious nature, caused by a physical force.

CA Penal Code: 243(e) (1)
When a battery is committed against a spouse, a person with whom the defendant is cohabiting, a person who is the parent of the defendant's child, former spouse, fiancé, or fiancée, or a person with whom the defendant currently has, or has previously had, a dating or engagement relationship, the battery is punishable by a fine not exceeding two thousand dollars ($2,000), or by imprisonment in a county jail for a period of not more than one year, or by both that fine and imprisonment. If probation is granted, or the execution or imposition of the sentence is suspended, it shall be a condition thereof that the defendant participate in, for no less than one year, and successfully complete, a batterer's treatment program, as described in Section 1203.097, or if none is available, another appropriate counseling program designated by the court. However, this provision shall not be construed as requiring a city, a county, or a city and county to provide a new program or higher level of service as contemplated by Section 6 of Article XIII B of the California Constitution.

Dating Violence

Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition—

- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

Stalking

Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to -

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.

For the purposes of this definition –

- *Course of conduct* means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.

- *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling.

Procedures for Reporting Sexual Assault, Domestic Violence, Dating Violence or Stalking

Incident Reporting & Disciplinary Complaints

The school encourages anyone who is a victim of sexual assault, domestic violence, dating violence, stalking or any form of sexual misconduct to immediately and without delay contact the Title IX Coordinator listed previously in this report. **In a case of emergency, call 911**. If a staff, faculty or student becomes aware that another member of the campus community has become a victim of sexual misconduct, those individuals are encouraged to contact the Title IX Coordinator as well. The Title IX Coordinator, with the consent of the victim, may contact local law enforcement authorities or may assist the victim in contacting local law enforcement authorities directly depending on the nature of the incident. The victim also has the right to decline the school from notifying local law enforcement authorities or may contact local law enforcement authorities directly. Victims of dating violence, domestic violence, sexual assault or stalking that report such incidents to the school will be provided a written explanation of their rights and options.

After an incident of sexual assault, dating violence or domestic violence, the victim may consider seeking medical attention as soon as possible at the closest hospital Emergency Department. Next to the Anaheim Regional Medical Center Emergency Department is The Safe Place, a sexual assault examination unit. AHMC Anaheim Regional Medical Center has the only Safe Place facility in Orange County. All other Emergency Department and medical center in Orange County refers their patients to The Safe Place. For any case of sexual misconduct, it is important to preserve evidence that may assist in proving that the alleged criminal offense occurred. It may also be helpful in obtaining a protection order. Examples of preserving evidence include not cleaning or tampering with clothing or fabrics where the offense occurred, and saving text messages and other communications with the alleged offender.

Whether or not criminal charges are filed, a person may file a disciplinary complaint alleging that a member of the campus community violated the schools *Policy on Sexual Misconduct*. The school may determine that circumstances warrant initiating an investigation even if a complaint has not been filed. The submit a disciplinary complaint, submit a written complaint stating the nature of the incident, any events leading up to the incident, timeframes, alleged individuals involved in the incident, and any witnesses or bystanders to the Title IX Coordinator listed previously in this report. The school will then following with the *Disciplinary Procedures and Proceedings* detailed in this section. There is no stated timeframe for filing a disciplinary complaint; however, the school encourages any and all complaints to be brought forward as soon as possible after the conduct occurs to better enable the school to respond to the complaint, determine the relevant issues, and provide any appropriate remedy or action.

Disciplinary Procedures and Proceedings

The procedures that the school will follow in a report of domestic violence, dating violence, sexual assault or stalking that leads to a filing of a disciplinary complaint is listed below. The resolution of complaints of sexual misconduct are completed in 30 days; however, the timeframe may be extended for an additional 30 days for good cause as determined by the school. The following procedures will be used upon the filing of a disciplinary complaint:

- **Safety Assessment**: The school will assess the immediate safety needs of the complainant and aid the complainant with getting access to medical care if necessary.

- **Contacting Law Enforcement**: The school will assist the complainant with contacting local law enforcement if the complainant requests and will provide the complainant with contact information for local law enforcement.
- **Provide Resources**: The school will provide the complainant with information on outside resources and possible accommodations the school can reasonably provide depending on the nature of the complaint (see *Resources for Victims*).
- **Protective Measures**: If deemed appropriate, the school may implement certain interim protective measures to protect the safety of those involved in the proceedings. Examples of protective measures include, but are not limited to, "No Contact" directives, "No Trespass" directives, course schedule adjustments, or interim suspension. These actions may be applied to any involved parties. The school reserves the right to administer any protective measure deemed necessary to protect the complainant, respondent or the campus community as deemed appropriate.
- **Hearings**: The hearing procedures are designed to be a prompt, fair and impartial from the initial investigation to the final result. The standard of evidence that will be used during any school hearing arising from such a report is a *preponderance of the evidence*, which means that it will be based on the more convincing evidence and its probable truth or accuracy and not on the amount of evidence (in other words, a "more likely than not to have occurred" standard). The school officials who have responsibility for the schools disciplinary actions in cases of alleged dating violence, domestic violence, sexual assault, or stalking will receive annual training on conducting the hearing process. The following policies apply during the hearings process:
    - The complainant and the respondent each have the opportunity to attend a hearing before a school official that protects the safety of victims and promotes accountability.
    - The complainant and the respondent will have timely notice for meetings at which the complainant or respondent, or both, may be present.
    - The schools disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the complainant or the respondent.
    - The school provides the complainant and respondent the same opportunities to have others present during an institutional disciplinary proceeding. The complainant and the respondent each have the opportunity to be advised by a personal advisor of their choice, at their expense, at any stage of the process and to be accompanied by that advisor at any meeting or proceeding. An advisor may only consult and advise his or her advisee, but not speak for the advisee at any meeting or hearing.
    - The complainant and the respondent will be notified simultaneously in writing of the result of any disciplinary proceeding or any changes to the results as they become final. Notification in writing may include electronic mail (email) notification.
- **Appeals**: Any complainant or respondent who is not satisfied with the outcome of the hearings may file an appeal in writing within 5 days after the conclusion of the hearings to the President of the school. The appeal should be based on one or more of the following reasons: (1) the outcome is unsupported by evidence and is only based on a preponderance of evidence, (2) there were procedural errors in the *Disciplinary Procedures and Proceedings*, and/or (3) new evidence is available that was not during the time of the hearings. The President of the school will respond within 10 business days to the appeal with a final decision, which may include reopening the hearings, or modifying the results of the hearings. If the results of the hearing are to be modified, the complainant and the respondent will be notified simultaneously in writing.

The results of the Disciplinary Procedures and Proceedings become final upon approval by the President of the school. If an appeal is made, then the response to the appeal will be final and no subsequent

appeals will be allowed. The results of hearings may find a student in violation of the Student Code of Conduct. If a student if found in violation of the Student Code of Conduct, then Student Sanctions may be imposed. The school strictly prohibits retaliation against any individual exercising their rights and responsibilities under any provision of the Clery Act.

Student Sanctions

The following sanctions may be imposed for violation of the Student Code of Conduct:

- Educational Sanctions
- Denial of Access to Campus or Persons
- Suspension
- Expulsion

Assistance and Resources for Victims

The school has resources to assist those who experience sexual assault, domestic violence, dating violence, or stalking. This includes informing individuals about their right to file criminal charges as well as the availability of services such as counseling, health, mental health, victim advocacy, legal referral, visa and immigration assistance and other services on and/or off campus. Additional remedies are also available to prevent contact between a complainant and an accused party, such as housing, academic, transportation, and working accommodations, if reasonably available. The school will make such accommodations, if the complainant requests them and if they are reasonably available, regardless of whether the complainant chooses to report the crime to local law enforcement.

As a protective measure, the school may issue a “No Contact” directive and/or a “No Trespass” directive if it is deemed appropriate. A “No Contact” directive is an institutionally enforced order for an individual to refrain from voluntarily communicating with another individual or participating in any activity with the intent to be within the vicinity of or necessitate communication with another individual. A “No Trespass” directive is an order whereby an individual is ordered not to trespass on the schools property. The school enforces these orders in any manner it deems appropriate and decides at its sole discretion if it has been violated. If violated, the school may take action that includes, but is not limited to, imposing Student Sanctions or notifying local law enforcement. In addition to institutionally enforced directives, the school will abide by any restraining orders or similar lawful orders issued by a criminal, civil or tribal court.

Off-Campus resources for those affected by sexual assault, domestic violence, dating violence or stalking include:

- Victim Advocacy, Community Service Program – Rape Hotline, (714) 957-2737
- Counseling/Health Care, Rape Treatment Center, (310) 319-4503
- Victim and Witness Program, Orange County Family Justice Center, (714) 773-4575
- Rape, Abuse and Incest National Network, http://www.rainn.org
- Department of Justice, http://www.ovw.usdoj.gov/sexassault.htm
- Department of Education, Office of Civil Rights, http://www2.ed.gov/about/offices/list/ocr/index.html

Confidentiality

The school protects the confidentiality of victims and other necessary parties in cases of alleged dating violence, domestic violence, sexual assault or stalking. The school does not publish the name of crime victims nor house identifiable information regarding victims in its Daily Crime Log or other publicly available resources. The school will additionally maintain as confidential any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the school to provide accommodations or protective measures.

Sex Offender Registration

The State of California requires sex offenders to register with the police in the jurisdiction of where they reside. The state makes this information available to law enforcement agencies and to the public. A list of all registered sex offenders in California is available from the California Department of Justice's website at http://meganslaw.ca.gov.

Crime Prevention & Education

Campus Access & Maintenance of Facilities

Southern California Institute of Technology is located at 525 North Muller Street, Anaheim, CA 92801 and is a private facility. The nature of the study, service and research conducted at SCIT requires that our facilities be accessible during non-traditional business hours. Despite building and campus security measures, some individuals not associated with the college may gain access to campus building and grounds and potentially conduct criminal activity. Regardless of the time of day or where you are on campus, be alert and aware of your surroundings and exercise common sense safety precautions. Although the facilities are typically locked after business hours, it is important for students, staff and faculty to cooperate and keep closed facilities locked so that unauthorized individuals to not enter the campus buildings and facilities. Lost campus keys and IDs should immediately be reported as lost to the Student Services Office.

We attempt to maintain our facilities in a manner that minimizes hazardous conditions. Routine inspections are conducted and malfunctioning lights or other unsafe physical conditions are reported to facilities management for correction. Campus shrubbery, trees and other vegetation are trimmed and maintained on a regular basis with special attention given to walkways. SCIT invites reports of physical hazards such as broken furniture, spills, electrical problems, etc. by contacting the Student Services Office at (714) 300-0300 or studentservices@scitech.edu.

Crime Prevention Information Programs

Southern California Institute of Technology encourages students and employees to take responsibility for their own safety by taking proactive steps to reduce the likelihood of crimes on campus or to themselves. Each term (about every five weeks), a new student orientation takes place whereby crime safety and crime prevention information is shared with new students. Current students, staff and faculty are also welcome to attend the new student orientation if they have questions in regards to campus crime and safety (please inquire about the dates and times of new student orientations by visiting the Student Services Office). In addition, students are encouraged to visit the Student Services Office or the Anaheim Police Department for crime prevention literature and other crime prevention resources. In cases where incidents take place that impact campus security or personal safety, SCIT may develop and distribute additional crime prevention resources such as emergency flyers, safety related brochures, or web based information articles available at https://www.scitech.edu/disclosures.

Students, staff, faculty and visitors are reminded that crime reduction is a shared responsibility and that crime prevention measures taken by students, staff, faculty and visitors can significantly reduce criminal activity. Be alert, report suspicious persons and avoid behavior that may increase the risk of criminal activity, such as leaving valuables in plain sign in parked vehicles.

Safety Escort Service

The campus security guards provides safety escort services to personal vehicles within the perimeter of the campus. If for any reason a student, faculty or staff member does not feel comfortable or safe walking to their destination, please call (714) 300-0300 for an escort or notify the on-duty campus security guard.

Crime Prevention Tips

- Thefts can occur anywhere on campus. Watch your property and be observant of persons around you.
- Lock your vehicle and don't leave valuable inside or in plain sight.
- If you bring your bicycle, make sure to lock it securely to the bike racks in front of the campus building. You may also request the campus security guard to monitor the bike rack areas more frequently if possible.
- Avoid walking alone, especially during late hours.
- Report suspicious situations such as persons loitering in parking or unoccupied areas.
- If a stranger needs assistance, contact the Student Services Office at (714) 300-0300 so that we may be able to assist them.
- Park legally and drive safely.

Identity Theft Tips

- Be aware of how and when you use your personal information. You can reduce your chances of becoming an identity theft victim if you closely monitor and safeguard the use of your personal information.
- Memorize your Social Security number and passwords. Do not record your password on paper and carry it with you.
- Don't use predicable passwords, such as your name or date of birth.
- Shred any documents that have your personal information on them and are no longer needed.
- Order credit reports every year from each of the major credit reporting agencies and thoroughly review them for accuracy.
- Never give personal or financial information over the phone or internet unless you initiated the contact.
- Don't carry your Social Security card or birth certificate with you.
- Report lost or stolen cards, including credit cards and student cards, immediately.
- Check your monthly credit card and bank statements for unusual activity.
- Do no download files or follow links sent to you by strangers and do not click on links from questionable websites.

Crime Statistics

This report meets all reporting requirements as set forth in the Clery Act. Criminal statistics are updated by October 1 of each year and include data from the three previous calendar years.

OFFENSE	ON CAMPUS			PUBLIC PROPERTY		
	2023	2024	2025	2023	2024	2025
CRIMINAL OFFENSES						
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	1	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	1	1	0
Arson	0	0	0	0	0	0
HATE CRIMES						
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0
HAZING						
Hazing	N/A	N/A	0	N/A	N/A	0
VAWA OFFENSES *(Violence Against Women Act)*						
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
ARRESTS						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	1	1	0	3
Liquor Law Violations	0	0	0	0	0	0
REFERRALS FOR DISCIPLINARY ACTION						
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
TOTALS	**0**	**0**	**1**	**3**	**1**	**3**